

Teacher Scholarship Application 2004–2005



- Applicant Instructions:**
- ❖ Read Program Information on the following page.
 - ❖ Complete and sign Section A.
 - ❖ Ask your academic advisor to complete Section B. (If you are a high school student, you must have this section completed by the registrar's office at the college you will attend.)
 - ❖ Complete the 2004–2005 Free Application for Federal Student Aid (FAFSA) if you have not already done so. The 2004–2005 FAFSA is available online at www.fafsa.ed.gov, from high school guidance offices, postsecondary school financial aid offices, or KHEAA.
 - ❖ Make sure KHEAA receives your 2004–2005 FAFSA need analysis data from the Central Processor and your Teacher Scholarship Application postmarked by **May 1, 2004**. This is your responsibility.

Program Information

DESCRIPTION. The Teacher Scholarship Program is administered by the Kentucky Higher Education Assistance Authority (KHEAA) and provides financial assistance in the form of a conversion scholarship/loan to highly qualified, financially needy Kentucky students who are pursuing initial teacher certification at participating institutions.¹ If a recipient does not complete the program in the prescribed time or does not render qualified teaching service, **the scholarship becomes a loan and the recipient is required to repay the scholarship with 12% interest.**

ELIGIBILITY CRITERIA. An applicant must (1) be a U.S. citizen and Kentucky resident; (2) be seeking initial teacher certification; (3) be enrolled or accepted for enrollment as a full-time student, unless enrolled for the final term and less than full-time enrollment is required to complete the teacher certification program; (4) not be enrolled in a program that leads to a certificate, diploma, or degree in theology, divinity, or religious education; (5) not be defaulted on a financial obligation to KHEAA; and (6) demonstrate financial need via the Free Application for Federal Student Aid (FAFSA), the results of which will automatically be released to KHEAA. The FAFSA is available online at www.fafsa.ed.gov; from high school guidance offices; postsecondary school financial aid offices; or by calling KHEAA at 1-800-928-8926, extension 7391. "Need" is the total cost of attendance minus expected family contribution, as determined from the FAFSA, and any other financial aid the applicant is expected to receive, except for loan and work-study programs.

AWARD AMOUNT. A Teacher Scholarship cannot exceed the student's total cost of education less other scholarship and grant aid received. The award maximum for a full-time freshman or sophomore is \$1,250 an academic year; \$625 a semester; and \$325 a summer term. A full-time junior, senior, or graduate student may receive a maximum of \$5,000 an academic year; \$2,500 a semester; and \$1,250 a summer term. A student enrolled less than full time in the semester or summer term in which the baccalaureate, postbaccalaureate, or master's degree will be completed may receive up to \$210 a semester hour during the academic year or \$105 for a summer term. The aggregate maximum award is \$12,500 as an undergraduate and \$7,500 as a graduate.

SELECTION PROCESS. Current recipients will receive a renewal application in March for the next academic year. The regulatory selection criteria provide that after awarding all eligible renewal applicants, initial scholarship offers shall be made to (1) highly qualified eligible initial applicants who have been unconditionally admitted to a teacher education program by their college according to the standards and requirements established by the Education Professional Standards Board pursuant to KRS 161.028 ranked in ascending order by expected family contribution, (2) highly qualified eligible initial applicants who have not yet been admitted to a teacher education program but who meet the standards and requirements for admission established by the Education Professional Standards Board pursuant to KRS 161.028 ranked in ascending order by expected family contribution, and (3) otherwise eligible initial applicants seeking admission to a teacher education program ranked in ascending order by expected family contribution and grade classification.

DISBURSEMENT PROCESS. Funds are disbursed at the beginning of each school term by the institution. Prior to sending scholarship funds to the institution, recipients must sign a promissory note which will be mailed to the student's home address six to eight weeks prior to the beginning of each semester.

CANCELLATION REQUIREMENTS. Recipients must complete a teacher certification program in the prescribed time; pass the Praxis test; obtain a Kentucky teaching certificate; and provide qualified teaching service one semester for each semester² or summer term in which they receive Teacher Scholarships, except those who teach in a critical shortage area³ will have Teacher Scholarship awards for two semesters or summer terms cancelled for each semester of qualified teaching service. Cancellation will not begin until the first semester of the required one-year internship. **To provide qualified teaching service, recipients must perform continuous classroom instruction as the teacher of record in a position for which appropriate regular teacher certification is a prerequisite and teach for the major portion of each school day for at least 70 days each semester in a public school of the Commonwealth or a private school certified pursuant to KRS 156.160(3).** A certificate for substitute teaching or emergency certification will not qualify for cancellation benefits.

Recipients who do not complete an eligible program of study⁴ or those who do not render qualified teaching service must repay the scholarship with **12% interest** that accrues from the date of disbursement of each Teacher Scholarship. Special rules of priority apply to cancellation of repayment for scholarships received from more than one program in the same semester.

A promissory note cancellation shall not be granted to any person who is in default on any obligation to KHEAA under any program administered by KHEAA pursuant to KRS 164.740 to 164.785 until financial obligations to KHEAA are satisfied.

OTHER RECIPIENT RESPONSIBILITIES. In addition to fulfilling the terms of the promissory note, regulations require that recipients immediately notify KHEAA of a change in name and/or address, a change in enrollment status, withdrawal from an eligible program, and a change in teacher employment status. Recipients must also respond to requests for information about enrollment or employment status in a timely manner.

¹ "Participating institution" means an institution of higher education located in Kentucky which offers an eligible program of study and has in force an agreement with KHEAA providing for administration of this program.

² "Semester" means a period of about 18 weeks, which usually makes up one-half of a school year or one-half of a participating institution's academic year.

³ "Critical shortage area" means an understaffing of teachers in particular subjects at the secondary level, in grade levels, or in geographic locations at the elementary and secondary level, as determined by the Kentucky Commissioner of Education in consultation with KHEAA. The Commissioner and KHEAA may use any source considered reliable including, but not limited to, local education agencies to identify the critical shortage areas.

⁴ "Eligible program of study" means an undergraduate or graduate program of teacher education which is preparatory to initial teacher certification but does not lead to a certificate, diploma, or degree in theology, divinity, or religious education.

Teacher Scholarship Program 2004–2005 Year

Section A To be completed by the applicant.

- ☐ Mr.
☐ Mrs.
1. Name ☐ Ms. _____ 2. Social Security Number _____ - _____ - _____
Last First M.I.
3. Permanent Address _____
Street City State Zip Code
4. Home Phone (_____) _____ 5. Birth Date ____/____/____ 6. County of Residence _____
Area Code Month Day Year
7. E-mail Address (Optional) _____
8. Race: (OPTIONAL: For statistical purposes only.) ☐ Asian American ☐ Caucasian ☐ American Indian
☐ Black/African American ☐ Hispanic ☐ Other _____
Specify
9. References: You must provide two separate references with different U.S. addresses. The first reference should be a parent (if living) or legal guardian. Both references must be completed in full.
- | Name | A. _____ | B. _____ |
|--------------------------|-----------|-----------|
| Permanent Address | _____ | _____ |
| City, State, Zip Code | _____ | _____ |
| Area Code/Telephone | () _____ | () _____ |
| Relationship to Borrower | _____ | _____ |
10. If you answer "no" to any of the following questions, you will not be considered for a Teacher Scholarship:
- | | | |
|--|--|--|
| Are you a Kentucky resident? | Are you a full-time student? | Are you seeking initial teacher certification? |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
11. If you answer "yes" to the following question, you will not be considered for a Teacher Scholarship.
- Are you enrolled in a program of study that leads to a certificate, diploma, or degree in theology, divinity, or religious education?
- ☐ Yes ☐ No
12. What Kentucky college will you attend? _____
13. Indicate the type of teacher certification you plan to obtain: ☐ Elementary (K–4) ☐ Secondary (9–12)
☐ Middle school (5–8) ☐ Other _____
Specify
14. During the academic year for which you are applying for the scholarship, what grade level will you be classified?
- | | | |
|------------------------------------|---------------------------------|--------------------------------------|
| <input type="checkbox"/> Freshman | <input type="checkbox"/> Junior | <input type="checkbox"/> Graduate |
| <input type="checkbox"/> Sophomore | <input type="checkbox"/> Senior | <input type="checkbox"/> Other _____ |
- Specify
15. What is your major? _____ 16. When is your anticipated college graduation date? ____/____/____
Month Day Year
17. Scholarship requested for: ☐ 2004–2005 Academic Year ☐ 2005 Spring Semester Only
☐ 2004 Fall Semester Only ☐ 2005 Summer
18. Have you filed the 2004–2005 Free Application for Federal Student Aid (FAFSA)?
☐ Yes ☐ No **KHEAA must receive your processed FAFSA data from the Central Processor by May 1, 2004.**

Complete the certification box.

Certification: I affirm that the information reported in Section A is accurate and true to the best of my knowledge. I authorize a college official to release the information in Section B to the Kentucky Higher Education Assistance Authority. I intend to obtain teacher certification and render qualified teaching service in Kentucky. I understand that if I do not meet the obligation of this program, I will be required to repay the scholarship funds received plus 12% interest. I also understand that I will be required to sign a promissory note prior to receiving funds from this program.

Applicant's Signature _____

Date _____

Section B of the application continues on the next page.

Teacher Scholarship Program 2004–2005 Year

Section B

If you are currently enrolled at a college or university, this section must be completed by the Education Department at the school you will attend. If you are a high school senior, this section must be completed by the registrar's office at the college or university you plan to attend.

1. Applicant's Name _____
Last First M.I.
2. Applicant's Social Security Number _____ - _____ - _____
3. Is the applicant a Kentucky resident? ☐ Yes ☐ No 4. Is the applicant a U.S. citizen? ☐ Yes ☐ No
5. Has the applicant been unconditionally admitted to a teacher education program by your college according to the standards and requirements established by the Education Professional Standards Board pursuant to KRS 161.028? ☐ Yes ☐ No (If yes, go to question 8. If no, go to question 6.)
6. Has the applicant met the standards and requirements for admission to a teacher education program established by the Education Professional Standards Board pursuant to KRS 161.028 but has not yet been admitted to the program by your college?
☐ Yes ☐ No (If yes, go to question 8. If no, go to question 7.)
7. Has the applicant applied for or been admitted to your college or university in a degree-seeking program which may ultimately lead to teacher certification? ☐ Yes ☐ No
8. Indicate the grade level, subject matter, or areas in which this applicant is seeking certification to teach (examples: high school chemistry, K–4, learning and behavior disorders). _____
9. Indicate applicant's anticipated graduation date. _____
Month / Day / Year

Complete the certification box and forward to KHEAA.

Certification: I affirm that the information reported is complete, accurate, and true to the best of my knowledge.	
College/University Official's Name (Typed or Printed)	College/University Name
Title	Street
Phone Number	City State Zip Code
Signature	Date

FAFSA need analysis data and this application must be received by KHEAA's Teacher Scholarship Program by May 1, 2004.

Mail or fax to: Teacher Scholarship Program
Kentucky Higher Education Assistance Authority
P.O. Box 798
Frankfort, KY 40602-0798

Phone: (502) 696-7391
Toll Free: (800) 928-8926, ext. 7391
Fax: (502) 696-7373

The Kentucky Higher Education Assistance Authority does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or services and provides, upon request, reasonable accommodations to afford individuals with disabilities an equal opportunity to participate in all programs and activities. Printed 12/03 with state funds KRS 57.375.